

**CAROLINA HEALTH CENTERS, INC.
BOARD OF DIRECTORS MEETING MINUTES
MONDAY, FEBRUARY 22, 2016**

| Board of Directors Members | | | Staff | | |
|----------------------------|---------|--------|-----------------|---------|--------|
| Name: | Present | Absent | Name: | Present | Absent |
| Nathan Andrews | X | | Sally Baggett | | X |
| John Britt, Chairperson | X | | Louie Brown | | X |
| Greg Bullard | X | | Miriam Ferguson | X | |
| Hugh Clark | X | | Paul Grogan | X | |
| Gail Ferguson | X | | Brooke Holloway | X | |
| Geneva Harris | X | | LuAnn Holmes | X | |
| Mario Luna | X | | Locke Simons | | X |
| Deb Natvig | X | | Sue Veer | X | |
| Malcolm J. O'Neal | X | | | | |
| Walter Ridgely | | X | | | |
| Jaime Sanchez | | X | | | |
| Mary Stackhouse | X | | | | |

The meeting was called to order at 6:10 p.m. by Board Chair, John Britt.

An invocation/blessing was offered by Greg Bullard.

Approval of Previous Minutes

The January 25, 2016 minutes were approved on a motion by O'Neal/Ferguson.

Organizational Performance Reports

Paul Grogan presented the Organizational performance report (copy kept with original minutes for this meeting).

- Total Provider Encounters: FY 16=64,323 compared to 66,239 for FY15
 - Family Medicine: FY16=35,906 compared to 36,216 for FY15
 - Pediatrics: FY16 = 20,579 compared to 21,556 for FY15
- Average Visits Per Provider Per Shift for January
 - Family Practice= 17.1 up from 16.8 the previous year
 - Pediatric= 17.3 down from 19.5 the previous year
- Total Collections have rebounded and are in a good position.
- Net Income for January is \$176,721.
- Year to Date Income is \$1,098,792.
- Total Liabilities and Equity for January 2016 is \$11,606,401
- Total Operating Cash on hand is trending upward.

Medical Director's Quarterly Report

There was no report due to the illness of Dr. Simons.

President's Report

Sue Veer gave a demonstration of the HRSA Electronic Handbook (EHB), illustrating Scope of Project and the various functions that staff perform via the EHB.

Sue provided copies of her President's report calling attention to:

- Topic 1 – SC Department of Health and Human Services (SCDHHS) Conversion of FQHC Medicaid Reimbursement to Perspective Payment System (PPS). Sue Veer and Paul have both been attending state-level meetings related to the conversion to PPS and will continue to work with SCDHHS and the other health centers in the state to effect a smooth transition.
- Topic 2 – Challenges to the 340B Drug Discount Program
Sue noted that the climate around this program continues to heat up in terms of policy development, reimbursement changes, heightened scrutiny of program compliance and Congressional scrutiny of the law itself. Areas of concern among the FQHCs across the country were listed in her report. Sue Veer and Louie Brown remain active at both the state and national level. Louie serves in a leadership role with the Pharmacy Network of the SCPHCA. At the national level Sue is the chair of the 340B Work Group for the National Association of Community Health Centers and serves as a C-Suite liaison to the National 340B Coalition.

Committee Reports

- Executive Committee – No activity to report.
- Finance Committee – No activity to report.
- Ad-hoc Bylaws Committee
Deb Natvig reported that the committee has had several meetings and are nearly finished with the final draft. (Copies of the draft and the checklist were given to the board members and will be emailed to those board members who are absent.) Ms. Natvig asked the board members to look over this draft and to email her by Wed. 3/16/16 if they had any comments/changes. Vote on the new bylaws should take place during the April meeting.

Discussion/Action Items

Standing Agenda Items

- Corporate Policies and Procedures – None for Review

Old Business – none requiring follow-up

New Business

- SCPHCA Membership
Sue Veer provided the board members with a copy of a SCPHCA Membership request that the four community health centers who earlier left the SCPHCA received. After

discussion the board voted to defer and support the decision of the Management Team regarding a relationship with the SCPHCA on a motion by Andrews/O'Neal.

- Employee Survey

Brooke Holloway reported that it had been about 8 years since an employee satisfaction survey had been done. During the latter part of 2015, an employee survey was done through *Survey Monkey* and had a good rate of 85% employee participation. The results have been summarized and were sent out to the Management Team for review. As a direct result from comments in the survey and one that needed immediate attention was the recent Cell Phone Policy. The Management Team is still reviewing the information from the survey.

- HRSA Operational Site Visit

Brooke Holloway announced that there will be a HRSA Operational Site Visit this year. Board members who have been on the board during previous visits will recall that the board meeting date was changed in the past to coincide with the date the HRSA team visits.

The next meeting date will be March 28, 2016.

The meeting was adjourned on a motion by Bullard/Andrews.