

Carolina Health Centers



Meeting Minutes by:

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Board of Directors Meeting

Date: Monday, June 26, 2017

Attending Chair: John H. Britt

Board of Directors:			Staff		
Name:	Present	Absent	Name:	Present	Absent
Andrews, Nathan	X		Davis, Rachel	X	
Banks, Abby	X		Ferguson, Miriam	X	
Britt, John	X		Grogan, Paul	X	
Bullard, Greg		X	Holloway, Brooke	X By phone	
Ferguson, Gail	X		Holmes, LuAnn	X	
Harris, Geneva	X		Mellette, Dom	X	
Kapetanakos, Kim	X By Phone		Simons, Locke	X	
Luna, Mario		X	Veer, Sue	X By video chat	
Natvig, Deb	X				
O'Neal, Malcolm		X	Guests:		
Ridgely, Walter	X				
Stackhouse, Mary	X				

<u>Agenda Item</u>		<u>Discussion</u>	<u>Decision/Action</u>
Call to Order	John Britt	Called to order at 6:20 PM.	
Invocation	Nate Andrews		
Roll Call/Quorum	LuAnn Holmes	Quorum was confirmed.	
Approval of Board Minutes			The May 22, 2017 board meeting minutes were approved on a motion by Andrews/Harris.
Management Team Reports	Monthly Organizational Performance Report –Paul Grogan	Paul Grogan presented the monthly organizational report noting: <ul style="list-style-type: none"> • Encounters <ul style="list-style-type: none"> ▪ Total number of encounters 101,937 for FY 17 up from 97,576 for FY 16 ▪ FP Encounters up 57,706 FY 17 compared to 54,905 for FY16 	

		<ul style="list-style-type: none"> ▪ Pediatric Encounters 32,867 FY 17 up from 31,535 FY 16 • Shifts and Productivity <ul style="list-style-type: none"> ▪ FP Down ▪ Pediatrics Up • Visits by Payor – Consistent with prior year • Collections - Increase from previous year • Average Days in AR is good • Prescriptions filled <ul style="list-style-type: none"> ▪ CCP NW down to 175,600 FY 17 compared to 179,597 for FY 16 ▪ CCP V up 158,785 FY 17 compared to 145,284 for FY16 • Operating Cash on Hand consistent with annual goal • Net Income from May= (530) • Net Income for FY2016-17 = \$1,591,909 (unaudited) • Total Liabilities and Equity = \$12,919,209 <p>A copy of the presentation and the supporting documents will be retained with the official copy of the minutes and are available to board members on the board portal.</p>	
	<p>Monthly Summary Of Clinical Quality Measures - Medical Officer's Report – Dr. Locke Simons</p>	<p>Dr. Locke Simons provided his regular monthly report noting there wasn't much change from the previous month.</p> <p>Dr. Simons attested to the verification of credentials and requested full privileges for Dixie Timms, PA-C to begin working at LC4.</p> <p>Copies of his report will be retained with the original minutes and on the board portal.</p>	<p>The board on a motion by Ridgely/Ferguson unanimously approved full privileges for Dixie Timms, PA-C to begin working at LC4.</p>
	<p>Monthly President/CEO Report –</p>	<p>Sue Veer joined the meeting from Washington, DC, via videoconference to give her report; copies included in the board folders.</p> <p><u>Advocacy and Health Policy:</u> Federal: NACHC and health center leaders all across the country are significantly concerned at how closely the Senate's proposal mirrors the House bill, particularly as it relates to Medicaid, the Senate's</p>	

		<p>proposal is even more harmful to the low income and medically underserved residents of South Carolina.</p> <p>One great concern is the impact that cuts in Medicaid will have on South Carolina's children. Families losing Medicaid coverage means those children will be less likely to have a medical home and will not receive much needed care and family support. These families once uninsured are likely to drift back to previous patterns of behavior that include using the emergency department for primary care. This has a dramatic impact on health care delivery system costs, but also treats these children episodically for acute needs, rather than providing them with a stable medical home.</p> <p>As the Senate prepares to vote on their proposed reform bill later this week, NACHC and health center leaders are active on the Hill to make sure Senators are cognizant of the fact that putting the Medicaid program at risk could also put the community health care model at risk, with potentially devastating consequences for patients and the communities we serve, as well as for the integrity and financial viability of the health care delivery system.</p> <p>CHC has joined a delegation of health center leaders meeting with Senators in DC early this week to try to advocate for more reasonable and less harmful reform.</p> <p>On another note, SC Congressman James Clyburn and Vermont Senator Bernie Sanders are introducing companion bills in the House and Senate that are intended to significantly strengthen the community health center program and establish sustainable funding for both the health center program and the National Health Service Corp, which supports federal loan repayment for providers. Sue Veer, CEO will be participating in a press conference at the U.S. Capitol to announce the introduction of this bill.</p>	
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	Quarterly Development and Corporate Compliance Report	<p>Copies of Brooke Holloway's report were distributed. Brooke was on vacation but joined the meeting by conference call and presented her report. Copies of her report are retained with the original minutes</p>	
	Items for distribution only	<ul style="list-style-type: none"> • Pharmacy Monthly Dashboard • Monthly Early Childhood Services Dashboard 	
Committee Reports	Executive Committee- Chair: John H. Britt	No Report	
	Finance Committee – Chair: Nathan Andrews	<p>Nate Andrews stated that the Finance Committee met before the regular board tonight is pleased to report that CHC maintains a strong financial position. Paul Grogan presented two budget handouts. The Profit and Loss Budget Overview and the Capital Budget FY 2018 for the board to approve. Copies retained with the original minutes.</p>	The Capital Budget FY 2018 and the Profit and Loss Budget Overview were presented and upon the recommendation of the Finance Committee unanimously approved.
	Strategic Planning Committee Report- Deb Natvig	<p>Deb Natvig gave an update, noting that the committee was well on the way to having the data to work with at the Strategic Planning session. The 2017 SAC Needs Assessment: Quantitative Data Initial Summary, staff and other sources were used to gather data.</p> <p>The Strategic Planning Retreat has been scheduled for August 4th & 5th at the Grove Park Inn in Asheville, NC. Kelley Jolley will be a facilitator. More information will be included in the July Board Packet.</p>	
Discussion and Action Items	Standing Agenda Items	<p>Policy and Procedures:</p> <ol style="list-style-type: none"> 1) PRN Policy was discussed and it was suggested that clarification was needed on who the policy covers. Brooke said that a statement would be included in the policy to make the clarification. 	PRN Policy tabled until the next board meeting.

		2) Procurement Policy – Paul Grogan asked the board to approve the new procurement policy with the highlighted changes (# 8 and #9). Policies retained with the original minutes.	Procurement Policy approved on a motion by Ferguson/Ridgely.
Standing Agenda Items	Monthly Grassroots Advocacy Report	Included in the President’s Report. Sue Veer emphasized that when Advocacy alerts are sent out it is very important to respond and contact your elected officials.	
Old Business	Paul Grogan	<ul style="list-style-type: none"> • Status of new MOB for HomeTown Pediatrics- Paul Grogan noted: <ul style="list-style-type: none"> ▪ that closing on the new building had taken place ▪ Minor alterations are being done ▪ Borderline for 3 providers ▪ Building can be expanded if needed. 	
New Business		None	
Next Meeting via teleconference			July 24, 2017
Adjournment			Adjourned on a motion by Ridgely/Ferguson.
Board Chairman John Britt	Electronic Signature		Electronically signed: July 25, 2017.

