

Meeting Minutes by:

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Carolina Health Centers



Board of Directors Meeting


Date: March 26, 2018

Attending Chair: Greg Bullard

<u>Board of Directors:</u>			<u>Staff</u>		
Name:	Present	Absent	Name:	Present	Absent
Andrews, Nathan	X				
Banks, Abby	X		Rachel Davis	X	
Britt, John	X		Miriam Ferguson		X
Bullard, Greg Chairperson	X		Paul Grogan	X	
Ferguson, Gail	X		Brooke Holloway	X	
Harris, Geneva		X	Dom Mellette, PharmD	X	
Kapetanakos, Kim	X		Locke Simons, MD	X	
Luna, Mario	X		Sue Veer	X	
Natvig, Deb		X			
O'Neal, Malcolm	X		<u>Guests:</u>		
Ridgely, Walter	X				
Stackhouse, Mary	X				
Wright, Earl	X				

<u>Agenda Item</u>		<u>Discussion</u>	<u>Decision/Action</u>
Call to Order	Greg Bullard	Called the meeting to order at 6: 00 p.m.	
Invocation	Nate Andrews	Gave the Invocation	
Attendance	Sue Veer	A quorum was confirmed.	
Announcement	Sue Veer	Mr. Earl Wright was introduced as a newly installed Director. Mr. Wright is from Calhoun Falls and will serve as a consumer board member from Calhoun Falls Family Practice. Mr. Wright offered a few comments about his background and the board welcomed him.	
Board Brief	Paul Grogan	The purpose and coverage of the organization's Directors and Officers Insurance was reviewed and questions addressed.	
Approval of Board Minutes		For consistency with the board bylaws, Mr. O'Neal recommended that the reference to the election of Mr. Wright be revised to indicate that he is a representative from Abbeville County.	The February 26, 2018, board meeting minutes with the recommended revision were unanimously approved on a motion by

			Luna/Britt
Management Team Reports Note: a copy of each report will be retained with the official copy of the minutes and posted on the Board of Directors Portal.	Monthly Organizational Performance Report – Paul Grogan	Paul Grogan presented the Organizational Performance Report for February, noting that CHC is continuing to demonstrate good performance on all productivity and financial indicators,	
	Monthly Report of Quality Measures – Dr. Locke Simons	<p>Dr. Simons presented his monthly report covering provider staffing and quality measures.</p> <p>Dr. Simons attested to the verification of credentials for Dr. Viarda Polanco and requested full privileges be granted for the upcoming contract year. Dr. Polanco's contract is being renewed early and extended for a three-year term to support CHC's application for her continued immigration status.</p>	Dr. Simons request for privileges for Dr. Viarda Polanco was unanimously approved on a motion by Ridgely/Luna.
	Quarterly Business Development and Compliance Report – Brooke Holloway	Ms. Holloway's report highlighted metrics and activities in the 4 primary areas of the division under her direction: HR, marketing and PR, credentialing and contracts management, and early childhood services. The report also introduced the board to three newly developed clinical outreach programs. A discussion ensued regarding ensuring patient privacy and it was noted that any data reported for all health center programs is aggregated and de-identified.	
	Monthly President's Report – Sue Veer	Sue Veer presented her monthly report highlighting major areas of activity including advocacy and health policy initiatives, work of the Pharmacy Oversight Committee, and progress related to behavioral health services.	
	For Distribution Only	Pharmacy Dashboard	
Committee Reports	Executive Committee	No Report	
	Finance Committee	Chairman Walter Ridgely reported on the previous meeting of the Finance Committee noting that the Committee reviewed all financial metrics and discussed the feasibility of developing a CHC fund-raising arm, such as a foundation.	The Finance Committee requests that the Strategic Planning Committee take up the discussion of including fund-raising/Foundation

			activities and potentially incorporate it into the strategic plan.
	Development Committee – Malcolm O’Neal	No report.	
	Strategic Planning Committee – Deborah Natvig	No report.	
Discussion Action Items			
Standing Agenda Items	Grassroots Advocacy Report	Rachel Davis noted that CHC has been named as “Gold” Advocacy Center of Excellence by NACHC. CHC is one of only twenty-seven health centers in the country that has achieved this level. Ms. Davis reviewed the activities that supported this achievement and thanked the board members for their responsiveness to advocacy calls to action. Additional advocacy information included in President’s Report and report on NACHC P&I information.	
Old Business		None	
New Business	Federal update from NACHC P&I	Sue Veer reviewed information shared at the NACHC P&I specific to continued funding and increased compliance requirements. Slides detailing this report will be retained with the official copies of these minutes.	
Executive Session		The board went into Executive Session to discuss a legal matter. Sue Veer and Brooke Holloway were asked to participate.	On a motion by Britt/Ridgely
		The board came out of Executive Session with no action requiring ratification.	On a motion by Britt/O’Neal
Next Meeting		Board members were reminded of upcoming events including: <ul style="list-style-type: none"> - Corporate Staff Meeting on April 10, 2018 - Dancing with the Greenwood Stars on April 14, 2018 	April 23, 2018
Adjournment			Adjourned on a motion by O’Neal/Ferguson
Board Chairman Greg Bullard	Electronic Signature		Electronically signed: April 23, 2018